

JAYAMUKHI INSTITUTE OF TECHNOLOGICAL SCIENCES
UGC AUTONOMOUS
NARSAMPET, WARANGAL (Rural) – 506332

No.JITS/D-11/2019

Date: 15.07.2019

ORDER

Sub: Constitution of **Institutional Grievance Redressal Committee (IGRC)**–Orders issued.

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The following committee is constituted as per the UGC (Grievance Redressal) Regulations, 2019 dated 07.05.2019 for Redressal of Grievances of Teaching, Non-Teaching Staff and Stake holders. The tenure of the Committee is for two years.

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| 1. Prof.M. Lokanadha Rao , <i>Principal</i> | Chairman |
| 2. Prof. G. Sathaiah, <i>Dean, Academics</i> | Member |
| 3. Prof. P.Rangaiah, <i>Controller of Examinations</i> | Member |
| 4. Mr.P.Srinivas Rao, <i>Head, Department of CSE</i> | Member |
| 5. Mr.MD.Hameed Pasha, <i>Head, Department of ECE</i> | Member |
| 6. Mr.M.Jawahar, <i>Head, Department of MECH</i> | Member |
| 7. Mr.Gulam Samdani, <i>Head, Department of CIVIL</i> | Member |
| 8. Dr.E.Sriram, <i>Head, Department of MBA</i> | Member |
| 9. Mr.S.Rama Krishna, <i>Head, Department of BSH</i> | Member |
| 10. Dr.V.Sravan Kumar, <i>Training and Placement Officer</i> | Member |
| 11. Mr.L.Vengal Rao, <i>Physical Director</i> | Member |
| 12. Mr.D.Rajani Kumar, <i>Head, Department of EEE</i> | Convener |

The Institutional Grievance Redressal Committee (IGRC) receives and periodically reviews individual representations of Teaching, Non-Teaching Staff and Stake holders at Institutional level. The committee also examines and makes recommendations based on the complaints and suggestions deposited in a drop box kept in ground floor.


PRINCIPAL

Copy to:

All the members

1. All HODs
2. Training and Placement Officer
3. Physical Director
4. Office

JAYAMUKHI INSTITUTE OF TECHNOLOGICAL SCIENCES
UGC AUTONOMOUS
NARSAMPET WARANGAL – 506332

No.JITS/D-8/2019

Date: 18.12.2019

ORDER

Sub: Constitution of **Student Grievance Redressal Committee** – Orders issued.

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The following committee is constituted for Redressal of Grievances of Students:

Name	Designation	Position	Contact No
1. Prof.M. Lokanadha Rao	Professor	Chairperson	9885946933
2. Mrs.S.Sandhya Rani	Assoc. Prof.	Member	9849829390
3. Mr.MD.Hameed Pasha	Assoc. Prof.	Member	9490377766
4. Mr.D.Rajani Kumar	Assoc. Prof	Member	9949781784
5. Mr.S.Naveen	Student	Special Invitee	9052606958
6. Ms.P.Madhuri	Student	Special Invitee	8686871728

The committee is vested with the authority to settle any type of grievances raised by students of the college. In addition, students are at liberty to meet the Chairperson of the committee to represent their problems. They have to avail of the avenue provided by the grievance redress cell. The term of the members and the special invitee shall be of two years.

Grievances may include the following complaints of the aggrieved students namely are taken as per the Public notice on draft AICTE (Redressal Grievance of Students) Regulations, 2019 published in official Gazette of India on 19.11.2019 are as under:

- (i) Admission contrary to merit determined in accordance with the declared admission policy of the institution.
- (ii) Irregularity in the process under the declared admission policy of the institution.
- (iii) Refusal to admit in accordance with the declared admission policy of the institution.
- (iv) Non-Publication of prospectus by the institution, in accordance with the provisions of these regulations
- (v) Publication by the institution of any information in prospectus, which is false or misleading, and not based on facts.
- (vi) Withholding of, or refusal to return, any document in the form of certificates of degree, diploma or any other award or other document deposited by a student for the purpose of seeking admission in such institution, with a view to induce or compel such student to pay any fee or fees in respect of any course or program of study which such Student does not intend to pursue.
- (vii) Demand of money in excess of that specified in the declared admission policy of the institution.
- (viii) Violation, by the institution, of any law for the time being in force in regard to reservation of seats in admission to different category of students.
- (ix) Non-payment or delay in payment of scholarships or financial aid admissible to any student under the declared admission policy of such institution, or under the conditions, if any by the Council.
- (x) Delay by the institution in the conduct of examinations, or declaration of results, beyond the schedule specified in the academic calendar of the institution, or in such calendar prescribed by the Council.
- (xi) Failure by the institution to provide student amenities as set out in the prospects, or is required to be extended by the institution under any provisions of law for the time being in force
- (xii) Non-transparent or unfair practices adopted by the institution for the evaluation of students.
- (xiii) Delay in, or Denial of, the refund of fees due to a student who withdraws admission within the time mentioned in the prospects, or as may be notified by the Council.
- (xiv) Complaints of alleged discrimination of students from scheduled castes, scheduled Tribes, Other Backward Classes, Women, Minority or persons with disabilities categories.
- (xv) Denial of quality education as promised at the time of admission or required to be provided, and
- (xvi) Harassment or victimization of students, other than cases of harassment, which are to be processed against under the penal provisions of any law for the time being in force.


PRINCIPAL